



Qatuwalas, Tourism Ambassador - Youth Position x2 Summer Employment (9 weeks)

This is a position supported by Canada Summer Jobs, eligible applicants between the ages of 15-30 are invited to apply.

Description

Under the Supervision of the Qatuwalas Supervisor, the Ambassador will participate in the day-to-day operations of the Qatuwalas. Welcoming guests to the building and sharing community information, leading local walking tours, and providing recommendations of local products and services. This position will also assist with maintaining the cleanliness of the building, and community. Community clean up duties are incorporated into the daily duties for the season.

Scope of Duties

- Completes cash in and cash out procedures.
- Customer service ,promoting and selling products
- Assist and co-lead walking tours.
- Participate in community clean up.
- Ensures area in, and around, the Qatuwalas is clean and free of garbage and debris;
- Complete statistical reports for: tracking tourism, marketing leads, visitor guide requests, etc.
- Maintains cooperative working relationships with the community including: entities and small businesses in order to promote goodwill and receive appropriate information on tourism trends;
- Maintain and update social media as required, respectfully, (facebook, email, and our new website)
- Performs other related duties as assigned.

Wage: \$20 per hour

Hours: 30 hours per week

Very flexible work schedule, that can be demanding at times, working evenings and weekends required. If you're interested, please submit your resume to:

Eleanor Thompson, Human Resources Email: hr.manager@heiltsuk.ca

Deadline to apply May 09,2024